

**CUMBERLAND COUNTY INSURANCE COMMISSION
OPEN MINUTES
MEETING – DECEMBER 29, 2021
ELECTRONICALLY
11:00 AM**

Meeting called to order by Chairperson Barber. Open Public Meetings notice read into record.

ROLL CALL OF COMMISSIONERS:

Darlene Barber	Present
Kim Wood	Present
Gerald Seneski	Present

ALTERNATE FUND COMMISSIONER:

Jody Hirata	Absent
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FUND PROFESSIONALS PRESENT:

Executive Director	PERMA Risk Management Services Bradford Stokes, Karen Read
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ALSO PRESENT:

Anthony Bontempo, Cumberland County
John Carr, Cumberland County
Robert Carlson, Cumberland County Utility Authority
Christina Violetti, Hardenbergh Insurance Group
Amy Zeiders, Inservco
Karen Beatty, Qual-Lynx
Chris Roselli, Qual-Lynx
Jennifer Conicella , PERMA
Brandon Tracy, PERMA
Edward Cooney, Conner Strong & Buckelew

PUBLIC PRESENT:

Nancy Ridgway

EXECUTIVE DIRECTOR REPORT:

Request for Proposals for Professional Services – The Insurance Commission issued Request for Proposals for the positions of Claims Administrator and Managed Care Provider that were received on November 30th; all responses were reviewed and considered. Executive Director will said two responses were received for both positions. Inservco the incumbent claims administrator the annual fee is lower than the submittal from Highland Claims so our recommendation is to stick with our incumbent Inservco. On the Managed Care side Qual Lynx

came in at 13% of savings no to exceed \$47,000. FMCO came in at 15% of savings not to exceed \$59,000 so there again the lower price was from the incumbent and our recommendation is to stick with Qual-Lynx. With no questions being heard Executive Director said a motion to approve Resolution 21-21 would be in order.

Motion to approve Resolution 21-21 Designating Claims Administrator and Managed Care Provider for the Commission for Fund Year 2022.

Motion: Commissioner Seneski
Second: Commissioner Barber
Roll Call Vote: 3 Ayes, 0 Nays

2022 Professional Contract Renewals – Several of the Fund’s professional services contracts expire at the end of the year. All of the contracts have annual renewals which the Commissioners are desirous to renew for Fund Year 2022. Resolution 21-22 appears on **Page 3** re-appointing the Professionals. Executive Director said the remaining fund professionals are in their second year but due to contract stipulations the Commissioners will need to approve every year and Resolution 21-22 is reporting those fund professionals.

Motion to Adopt Resolution 21-22 Re-Appointing Fund Professionals

Motion: Commissioner Wood
Second: Commissioner Barber
Roll Call Vote: 3 Ayes, 0 Nays

OLD BUSINESS: None.

NEW BUSINESS: None

MOTION TO OPEN PUBLIC SESSION

Motion: Commissioner Wood
Second: Chairman Seneski
Vote: Unanimous

PUBLIC COMMENT: Nancy Ridgeway was present at the meeting and wished everyone a Happy New Year. Amy Zieders of Inservco thanked the Commission on behalf of Inservco for the reappointment and they look forward to continuing the working relationship. Karen Beatty of Qual-Lynx also thanked the Commission for the reappointment and wished everyone a Happy New Year.

MOTION TO CLOSE PUBLIC SESSION

Motion: Commissioner Wood
Second: Chairman Seneski

Vote: Unanimous

MOTION TO ADJOURN:

Motion: Commissioner Seneski

Second: Chairman Wood

Vote: Unanimous

MEETING ADJOURNED: 11:15 AM

NEXT MEETING: WILL BE HELD ON FEBRUARY 2, 2022 AT 11:00 AM

Minutes prepared by: Karen A. Read, Assisting Secretary