

**CUMBERLAND COUNTY INSURANCE COMMISSION  
SPECIAL MEETING  
DECEMBER 29, 2021**

**MEETING BEING HELD TELEPHONICALLY**

**CALL IN NUMBER: 929-205-6099**

**Meeting ID: 922 3089 5504#**

**or**

**Join Zoom Video Meeting via Computer Link**

<https://permainc.zoom.us/j/92230895504>

**11:00 AM**

The Cumberland County Insurance Commission will conduct its December 29, 2021 meeting telephonically, in accordance with the Open Public Meetings Act, N.J.S.A. 10:4-6 et seq. During a remote meeting, participants, including members of the public, may be muted by the host, however there will be an opportunity for them to participate and speak during the public portion of the meeting where participants will be unmuted at their request.

**OPEN PUBLIC MEETINGS ACT - STATEMENT OF COMPLIANCE**

In accordance with the Open Public Meetings Act, notice of this meeting was given by:

- I. Advertising the notice in the South Jersey Times
- II. Filing advance written notice of this meeting with the Commissioners of the Cumberland County Insurance Commission; and
- III. Posting notice on the Public Bulletin Board of the Office of the County Clerk
- IV. The meeting is called to order and it is noted that adequate notice was provided in accordance with Chapter 231, Public Law 1975 (Senator Byron M. Bear Open Public Meetings Act)

**CUMBERLAND COUNTY INSURANCE COMMISSION  
AGENDA – SPECIAL MEETING  
DECEMBER 29, 2021 – 11 AM**

- MEETING CALLED TO ORDER - OPEN PUBLIC MEETING NOTICE READ**
  - ROLL CALL OF COMMISSIONERS**
  - EXECUTIVE DIRECTOR’S REPORT**
  - Request for Proposals for Professional Services** – The Insurance Commission issued Request for Proposals for the positions of Claims Administrator and Managed Care Provider that were received on November 30<sup>th</sup>; all responses were reviewed and considered. The Executive Director will give a report.
    - Motion to approve Resolution 21-21 Designating Claims Administrator and Managed Care Provider for the Commission for Fund Year 2022.**
  - 2022 Professional Contract Renewals** – Several of the Fund’s professional services contracts expire at the end of the year. All of the contracts have annual renewals which the Commissioners are desirous to renew for Fund Year 2022. Resolution 21-22 appears on **Page 3** re-appointing the Professionals.
    - Motion to Adopt Resolution 21-22 Re-Appointing Fund Professionals**
  - OLD BUSINESS**
  - NEW BUSINESS**
  - PUBLIC COMMENT**
- 
- MEETING ADJOURNMENT**  
**NEXT SCHEDULED MEETING: February 4, 2021**

**RESOLUTION NO. 21-21**

**CUMBERLAND COUNTY INSURANCE COMMISSION  
DESIGNATING PROFESSIONAL SERVICES OF CLAIMS ADMINISTRATOR AND  
MANAGED CARE PROVIDER**

**WHEREAS**, the CUMBERLAND COUNTY INSURANCE COMMISSION (hereinafter “CCIC”) is duly constituted as an Insurance Commission pursuant to N.J.S.A. 40A:10-6, et seq.; and

**WHEREAS**, the Commissioners of said Commission have deemed it necessary and appropriate to obtain certain professionals; and

**WHEREAS**, the Commissioners of said Commission resolve to award professional service and agreements in accordance with a fair and open process pursuant to N.J.S.A. 19:44a-20.4, et seq.; and

**WHEREAS**, the CCIC has advertised and published RFP’s for the positions of Claims Administrator and Managed Care Provider and the Commissioners having duly reviewed and considered all responses to said RFP’s; and

**NOW, THEREFORE, BE IT RESOLVED** by the Commissioners of the Cumberland County Insurance Commission that the following appointment awards are hereby made for Fund Year 2022:

<u>Name</u>	<u>Services</u>	<u>Amount</u>
Inservco Insurances Services	Claims Administrator	\$55,292.00
Qual Lynx	Managed Care Provider	13%of Savings Not to exceed \$47,000

**BE IT FURTHER RESOLVED** by the Commissioners that the CCIC is hereby authorized to execute contracts between the CCIC and the approved professionals with the terms and conditions as required by the CCIC.

**BE IT FURTHER RESOLVED** by the Commissioners of said CCIC, approved professionals acting as a “servicing organization” as defined in the CCIC’s rules and regulations shall execute said contract prepared by the CCIC and supply any surety bond along with errors and omissions coverage if required by law or deemed necessary in the sole discretion of the CCIC.

**ADOPTED** by THE CUMBERLAND COUNTY INSURANCE COMMISSION at a properly noticed meeting held on December 29, 2021.

**BY:** \_\_\_\_\_  
**DARLENE BARBER, CHAIRPERSON**

**ATTEST:**

\_\_\_\_\_

**RESOLUTION NO. 22-21**

**CUMBERLAND COUNTY INSURANCE COMMISSION  
RE-APPOINTING PROFESSIONAL SERVICES FOR THE FUND**

**WHEREAS**, the CUMBERLAND COUNTY INSURANCE COMMISSION (hereinafter ‘CCIC’) is duly constituted as an Insurance Commission pursuant to N.J.S.A. 40A:10-6 et seq.; and

**WHEREAS**, the Commissioners of said Commission have deemed it necessary and appropriate to obtain certain professionals,

**WHEREAS**, the Commissioners of said Commission resolve to award professional service and agreement in accordance with a fair and open process pursuant to N.J.S.A. 19:44a-20.4 et. Seq.: and

**WHEREAS**, the CCIC has previously awarded contracts for the positions of Risk Management Consultant, Executive Director, Auditor and Actuary,

**NOW THEREFORE BE IT RESOLVED** by the Commissioners of the CCIC that the following re-appointment awards are hereby made for the 2022 Fund Year:

<u>Name</u>	<u>Services</u>
<b>Hardenbergh Insurance Group</b>	<b>Risk Management Consultant</b>
<b>PERMA Risk Management Services</b>	<b>Executive Director</b>
<b>Bowman &amp; Company LLC</b>	<b>Auditor</b>
<b>SG Risk</b>	<b>Actuary</b>

**BE IT FURTHER RESOLVED** by the Commissioners that the CCIC is hereby authorized to execute contracts between the CCIC and approved professionals with the terms and conditions as required by the CCIC.

**BE IT FURTHER RESOLVED** by the Commissioners of said CCIC, approved professionals acting as a “servicing organization” as defined in the CCIC’s rules and regulations shall execute said contract prepared by the CCIC and supply any surety bond along with errors and omissions coverage if required by law or deemed necessary in the sole discretion of CCIC.

**ADOPTED** by THE CUMBERLAND COUNTY INSURANCE COMMISSION at a properly noticed meeting held on December 29, 2021.

**BY:** \_\_\_\_\_  
**DARLENE BARBER, CHAIRPERSON**

**ATTEST:** \_\_\_\_\_